

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)

1. Your organisation or group

Name of organisation	Donhead St Mary Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Artificial Cricket Pitch-Donhead St Mary.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Donhead Sports Club have an excellent cricket team with most of the team under the age of 21 who all come from around the surrounding villages such as Donhead St Andrew, Berwick St John and Donhead St Mary. As the Cricket Pitch is in need of repair the Sports Club have made Inquires re Artificial Cricket Pitch which would be everlasting and would save on constant repair work .		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Tisbury Area		
Have we discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 4 January, 2012	No <input type="checkbox"/>
Have we discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 4 January, 2012	No <input type="checkbox"/>

Where will your project take place?	Donhead Sports Club, Remembrance Field, Charlton, SP7 0PL
When will your project take place?	April 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The Donhead Sports Club made the Parish Council aware of the deteriorating state of the existing cricket pitch and they have made enquires re a artificial cricket pitch and they have given us an estimate of what the cost would be.
How many people will benefit from your project?	Approx 20 All residents of Donhead St. Mary, Donhead St. Andrew, Barwick St. John & Surrounding Parishes
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	The Donhead Sports Club is in constant communication with the PC. and provides information in the Donhead Digest which is distributed freely in both Parishes. Dst. A & Dst. Mary
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/ town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Any other information about your project. This project is subject to Donhead St Andrew Parish Council giving the Donhead St Mary their R2 monies to the value of £1768.50 and the break down is £826.51 Adults, £941.99 child. This project is vital for the youth of our parishes and also it will bring adults with their young children to watch and encourage them to take an interest.	

4. Information relating to your last annual accounts (if applicable)			
Year ending:	Month: 31 st March	Year: 2011	
A - Total income:	£33,158.42		
B - Minus total expenditure:	£29,471.74		
Surplus/deficit for year: (A minus B)	£3,686.68		
Free reserves currently held:	£0.00		
5. Financial information – If you can claim back V.A.T. please exclude from figures given below			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
		P/C	
1		Own fundraising/reserves	£
		R2 Donhead St. Andrew R2	£1,768
3. AGAG - Supply & Install	14,509	Parish own council	£841
4. Andrew McLean- Groundwork-	£600		
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
Total Project Expenditure	£5,109	Total Project Income	£2,609
Total project income B		£2,609	
Total project expenditure A		£5,109	
Project shortfall A – B		£2,500	
Grant sought from Wiltshire Council Area Board		£2,500	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the title name of the organisations' bank account e.g. current			

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="0"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project will be completed thus not requiring any further funding.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The Donhead Sports Club is in constant contact with the PC and the local community Committee will advise us.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

None

N/A

N/A

None

N/A

N/A

None

N/A

N/A

None

N/A

N/A

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/02/2012

Position in organisation: Parish Clerk

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

